

TOTAL :

What is the total value at the time of the loss of all the property insured by this policy ? _____

Do you own the property? Yes No If No, give name and address of the owner: _____

Is the property subject to a hire purchase or loan agreement? Yes No. If Yes, give name of the finance or lending company, their address and agreement number: _____

Is any other party interested in the property? Yes No. If Yes, give name of party and extent of interest : _____

Is there any other insurance on the property? Yes No If Yes, provide details as follows:

<u>Company</u>	<u>Policy No</u>	<u>Sum Insured</u>	<u>If interest covered is different from that covered by our policy, give details</u>
_____	_____	_____	_____
_____	_____	_____	_____

Have you ever before sustained loss of this nature? Yes No If Yes, give details: _____

Have you ever made a claim of this nature on us or on any other insurer or underwriter? Yes No If Yes, give details: _____

Declaration: I/We hereby declare that these particulars are true to the best of my/our knowledge and belief and I/we have in no manner caused the loss nor by any fraud or misrepresentation sought to benefit thereby. I/We accept that insurers would be at liberty to deny liability in part or in full if the above written answers are false or inaccurate in any aspect

Signature & Company Stamp of Insured _____ Date _____

Name : _____ Designation: _____

IC NO: _____

NOTES

1. Wherever possible, claims should be accompanied by Builders', Architects' or Repairers' estimates.
2. A Fire Policy being a contract of Indemnity, no profit should be included to support amount claimed.
3. a) Claims in respect of Building should be based upon the cost of restoring them to the condition they were in at the time of the loss. Contemplated improvements must not be included.
b) Claims for Furniture, Fittings, Machinery, Tools, Electrical Appliances, etc., must not exceed their value at the time of the loss; that is, after due allowance has been made for age, wear and tear and depreciation during the time they have been in use. Where appropriate, the claim will be based on the cost of repairs or of restoration.
c) Claims for Stock-in-Trade should be based on values at the time of the loss after deduction of all discounts or allowances. Due allowance must be made for out of date and unsaleable stock.
- 4) Completed Form and Documents should be return not later than 14 working days from date of occurrence.